

**MEETING MINUTES**  
**TOWN OF BEVERLY BEACH, FLORIDA**  
**REGULAR MONTHLY COMMISSION MEETING**  
**OCTOBER 2, 2017 – 6 P.M.**

The regular monthly Commission meeting for the Town of Beverly Beach was duly noticed and held on Monday, October 2, 2017, in the Town Hall Conference Room at 2735 N Oceanshore Boulevard. A quorum was present.

**ATTENDEEES:**

Stephen Emmett	Mayor
Larry Mathies	Commissioner
Sandra Siepietoski	Commissioner
Jeffrey Schuitema	Commissioner
Ernie Sund	Commissioner
Debra Wingo	Commissioner
Donna Francis	Town Clerk

*Absent: Town Attorney Dennis Bayer*

**CALL TO ORDER** – The meeting was called to order at **6:00 p.m.** by **Mayor Emmett**, who then led the Pledge of Allegiance and asked for a moment of silence in remembrance of the victims of the Las Vegas mass shooting.

**APPROVAL OF MINUTES**

**Mayor Emmett** called for a motion to approve the Minutes of the regular Commission meeting held on August 7, 2017. Motion made by **Commissioner Siepietoski**, **seconded by Commissioner Schuitema**. There was no further discussion.

**Motion Approved Unanimously 5-0 by Voice Vote**

**MAYOR’S REPORT AND ANNOUNCEMENTS**

- a. **Mayor Emmett** reminded everyone of the **regulations and requirements of building permits following the September hurricane**. Emergency repairs are permitted but still require a permit to be obtained and the work inspected as soon as possible after the repair. Cosmetic repairs such as fixing loose trim boards or a couple of pieces of siding that do not have any effect structurally do not need permits. **WHEN IN DOUBT CALL THE TOWN HALL OR BUILDING INSPECTOR.**
- b. **The Mayor** announced that the Town was assigned another new FEMA representative following Hurricane Irma. The Town Hall is still pursuing resolution of the FEMA claim following Hurricane Matthew in October 2016. **Commissioner Schuitema** announced that SBA and FEMA representatives would be at the Surfside Estates Clubhouse on October 10 at 11 a.m. to answer questions and provide information about the claims process.

**STAFF REPORTS**

- a. **Town Clerk**

- i. The Clerk presented the **July and August 2017 financial reports**. FYE 2017 reports will not be available until the November meeting. With the exception of the line item for walkover repairs and construction, the expenditures are on target and, in many cases, under budget. Unfortunately, due to the significant overage in *total expenditures* for the year (due to the cost of the walkover builds and repairs after Hurricane Matthew) the Town will have to *retroactively adopt a revised 2017 Budget* at the November meeting to remain in compliance with the Department of Revenue.
  - ii. The Town Clerk reported on the hearing held earlier that evening to discuss and vote to give preliminary approval to the proposed FY 2018 millage rate and the proposed FY 2018 Budget.
    - The hearing for FINAL APPROVAL of the millage rate and Budget is scheduled for Friday, October 6, convening at 5:05 p.m.
  - iii. **Business Tax Receipt Application:**
    - Commissioners reviewed the application of Jeffrey R. Williams to conduct business as a home improvement handyman. Mr. Williams was present to address any questions or concerns. **Commissioner Wingo moved to approve the license, seconded by Commissioner Schuitema.**

*Business Tax Application Approved Unanimously by Voice Vote 5-0.*
  - iv. **2018 Elections:**
    - The 2018 Election is scheduled for Tuesday, March 6, 2018. Candidates interested in the two Commission seats up for election may qualify by Petition starting in November or by paying a fee in January. The contested seats are those currently held by Commissioner Wingo and Commissioner Sund.
  - v. **Code Enforcement Update:**
    - Due to extensive flooding and wind damage from Hurricane Irma, the Town is giving homeowners and property owners some latitude in cleanup and repairs. However, this is not an indefinite time period and those affected should take action as soon as possible within the limitations of their insurance or potential FEMA claims.
- b. **Town Attorney – Mr. Bayer** was out of the country and did not attend. Nothing to report.

## **OLD BUSINESS**

- a. **Repair of Concrete Drain Basins in Osprey Point** – **Commissioner Mathies** reported that he received one bid for the work, which he considered to be far too high. He is going to try to obtain other quotes and will report back.
- b. **Water Drainage Issues in Osprey Point** – **Commissioner Mathies** stated that up until about four to five years ago there were only occasional concerns about standing water after rain storms. However, more and more it is becoming a problem and several properties have a problem with excessive water and subsequently standing water that is a mosquito nuisance. Certain lots have a particular problem with the water backing up and not draining properly, and it is taking longer and longer each time to drain. He would like the problem to be investigated. **Mayor Emmett** said that the St. Johns River Water Management District (that holds the permits on the retention ponds) had been consulted and they determined that the stormwater ponds were functioning “as intended.” They said they could find no reason for any changes. **Commissioner Mathies** said that the ponds are not the issue. **The Mayor** offered to contact County Administrator Craig Coffey and set up a meeting with him and the County Engineer so that they can all discuss the concerns and see if the

County can offer any relief. **Commissioner Schuitema** said it seems that the problem exists in all areas of Town and agreed with **Commissioner Siepietoski** that increased building may have an effect. **The Mayor** reiterated that a meeting will be scheduled with Mr. Coffey. **Commissioners Sund and Wingo** agreed that it is of concern in other neighborhoods because everyone is noticing that previously dry areas are now staying wet.

- c. **Nuisance Drone Activity Update** – **The Clerk** reported on additional complaints received and the efforts the Town has made to eliminate the problem. It is taken seriously since more than one resident has made a threat to “shoot” the offending drone out of the sky. The Clerk spoke with someone from the FAA in Orlando as well as the Director of the County Airport. They provided some helpful information, but the Town has no ability to pass or enforce any local Ordinances regulating the operation of recreational drones. The FAA suggested that civil action be brought by any resident who feels that they know with certainty who is operating the drone, beginning with an official letter requesting that the device not enter any air space on their property. At least one resident has already asked their attorney to prepare a letter and send it to who they believe is the operator/pilot.

**NEW BUSINESS** – **Commissioner Schuitema** asked **Commissioner Mathies** if there were problems with the sewers backing up in Osprey Point during or after the hurricane. **Commissioner Wingo** said that the lift station power in Shelter Cove failed and it “filled up but did not back up.” **Commissioner Schuitema** added that there was a problem in Surfside Estates when the lift station failed and raw sewage backed up in some locations. Other homes around Town have their own septic systems. **Commissioner Mathies** said that each home in Osprey Point that is on sewer did have problems due to the power outages because each home has its own “system.” **Mr. Schuitema** said his biggest concern was that in other areas, like Flagler Beach, there were generators at the lift stations to ensure continued operation. He would like to talk with County Administrator Craig Coffey and see if Beverly Beach gets backup generators on the lift stations so there is not a sanitary problem. **Mr. Mathies** reminded everyone that each resident in Osprey Point has their own lift station, so each would need a generator. Originally the County was supposed to install a main lift station in Osprey Point but funding ran out and they did not construct the infrastructure from A1A down into the development. **Commissioner Schuitema** said he was going to pursue the issue with the County.

**COMMISSIONER COMMENTS** – There were none.

**PUBLIC COMMENTS**

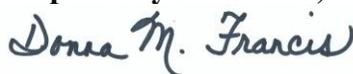
- a. **Osprey Point resident Jarrod Shupe** stated that a PEP tank cannot be put in at Osprey Point because it is not a gravity-fed system. All are fed by a forced main. He also confirmed that the County could not get the grant funding to complete the system as planned.

**ADJOURNMENT**

**There being no further comments or questions, the Mayor called for a Motion to adjourn; so moved by Commissioner Schuitema, seconded by Commissioner Siepietoski.**

**Motion Approved by a 5-0 Unanimous Voice Vote; Meeting adjourned at 6:37 p.m.**

Respectfully Submitted,



Donna Francis, Town Clerk

